

# Application Form

## Management Programme for NPOs

Gender:  Male  Female

Surname:  Name:

ID number:  NPO Reg no:

Tel (office):  Tel (home):

Fax (office):  Cell:

Email:  Home language:  Eng  Afr  Other:

Physical address:

Postal address:

Dietary requirements:  None  Vegetarian  Halaal  Diabetic  Other:

Employer:

Employer affiliated to: (eg. Memngos, Capespan, Community Chest)

Employer's address:

Brief description of current responsibilities and duties:

Duration of employment with current employer:  years | No. of employees in organisation:

Brief description of activities of current employer: (If employment with current employer is less than 2 years, please attach description of previous employment.)

Matriculation/Grade 12 qualification:  yes  no

Post Matriculation courses and qualifications:

| Year completed       | Institution          | Qualification        |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Access to:  Computer at work  Email at work  Internet at work  
 Computer at home  Email at home  Internet at home

Specific areas which this programme needs to address that will help you in your organisation:

|                      | Not needed | Low priority | Medium priority | High priority / Urgent |
|----------------------|------------|--------------|-----------------|------------------------|
| Financial Management |            |              |                 |                        |
| Project Management   |            |              |                 |                        |
| Strategic Planning   |            |              |                 |                        |
| Financial Package    |            |              |                 |                        |
| Other:               |            |              |                 |                        |
| Other:               |            |              |                 |                        |
| Other:               |            |              |                 |                        |

Please note that this programme will be presented in English.

The number of attendees will be limited owing to logistic constraints, and an application will not necessarily ensure enrolment in the programme. Applicants who cannot be accommodated in this programme will be placed on a waiting list and invited to future programmes.

The course fee of **R2 000.00 excl. Vat** (transfer or cheque) made out to the USB Executive Development Ltd (proof of deposit).

Our banking details are as follows: First National Bank, Branch Code 201410, Account number: 62206888309.

**Please use your invoice number as reference when depositing money into our bank account.**

**For upfront payments use your surname and NPO as ref.**

Applications may be handed in personally at the USB's Bellville Park Campus

or mailed to: Programme for NPOs,

The University of Stellenbosch Business School,

PO Box 610,

Bellville,

7535.

or emailed to: [jeanne.kuhn@usb.ac.za](mailto:jeanne.kuhn@usb.ac.za)

**Please mark the envelope clearly: For attention: Jeanne Kuhn**